St Marys Pickersleigh

Annual Report

St Mary's Pickersleigh PCC For the year ended 31 December 2018

Reference and Administrative Information

Name: St Mary's Church, Pickersleigh

Location: Sherrards Green Road, Malvern, WR14 2EE

Correspondence Address; 137 Madresfield Road

Malvern WR14 2HD

Telephone: 01684 561506

Website: https://sites.google.com/view/stmaryschurchpickersleigh

Email: lynnesparkes@googlemail.com

Twitter: @WeAreStMarys

Bankers: Barclays, Malvern Link Branch, Malvern.

Independent Examiner: Mr Paul Lythgoe

145 Madresfield Road

Malvern WR14 2HD

Structure, governance and management

The members of St Mary's PCC during 2018 were as follows:

Clergy

Revd Lynne Sparkes (Vicar)

Lay Reader

Andy Noble (PCC Lay Chair)

Church Wardens

Chris Beale

David Sparkes (also Deanery Synod Representative)

Deanery Synod Representative

Angela Noble (also PCC Treasurer)

PCC members

Judy Green

Beth Thomas

Sarah Yeadon (co-opted PCC Secretary until April 2018)

Elva Smith (PCC Secretary from April 2018)

Foreword

2018 was a year in which we celebrated the 60th anniversary of St Mary's. It was interesting to hear people share their stories and photos of the church and the local area. It was fascinating to see how many different groups had used St Mary's over the years and how many local people had a connection with us.

But 2018 wasn't just about looking back - it was also about looking forward. Looking forward to how we can better engage with children and young people and looking forward to how our building can better serve our community.

While St Mary's is physically rooted within its community we have to remember that we can never be static – we need to grow, evolve and change in response to the community around us. We can see this change and evolution looking back at our history and now are making plans to ensure that ensure we continue to adapt to the future.

It was a pleasure to be able to appoint Sarah McCarten-Williams as our Children and Families worker in November. Our work with children and families has been growing over the past few years and we are conscious that more can be done. Therefore would like to build upon the relationships that we have already established. Sarah's appointment will help us build upon our existing work.

Throughout the year we have been working with our architects, Vanessa and Anita from Herlig Marles, to realise our vision for our building that will enable it to better serve us as we try to better serve our community. Our plans mean that our building will be better equipped, have more usable space and be more flexible, as well as being more sustainable to run.

So 2018 was a year to give thanks for the fruit of the past and to those, who planted, watered and nurtured that fruit - but it was also a year in which new seeds were sown that will hopefully ensure that St Mary's will be able to bear fruit in the years to come.

Revd Lynne Sparkes

Introduction

St Mary's Pickersleigh became its own parish within the Diocese of Worcester in 2014 - a diocese that believes that the church exists to serve those who are not - or not yet - its members.

The Diocese is committed to mission in every aspect, seeking to bring the good news of God's love in Jesus to all who live in the cities, towns and villages, and to make the gospel relevant to their everyday lives.

The Diocese is currently promoting the idea of Kingdom People: where our churches should be communities in which the Kingdom is our core conversation. These Kingdom values should characterise our churches' lives and so bring good news to the lives of each of our communities.

The Kingdom values are:

- 1. Deeply rooted in prayer and study of the scriptures
- 2. Renewed and transformed by regular worship
- 3. Equipped to witness to the Gospel of love, compassion, justice and freedom
- 4. Dedicated to helping children, young people and young adults to belong and be nurtured in faith
- 5. Devoted to growing deeply as disciples, offering our time, talents and money to God
- 6. Resourced and released to minister to others
- 7. Ready to engage with and serve our community
- 8. Committed to making our buildings fit for purpose as a spiritual and community resource

Our annual report has been written with reference to the Kingdom values of the Diocese.

Objectives

The primary objective of the St Mary's PCC, in line with those of Church of England PCCs, is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC cooperates with the minister in promoting in the parish the whole mission of the Church of England, pastoral, evangelical, social and ecumenical.

Achievements and Performance

During the year St Mary's:

- Celebrated the 60th anniversary of our church.
- Worked with Herlig Marles architects to develop our vision for a reordered building.
- Had classes from Great Malvern Primary School visit to learn about churches, Christmas and Easter.
- Had a church weekend away to Lee Abbey
- Supported Claire Charley as she began training to become a Pastoral Worker under the Diocesan Authorised Lay Minister scheme.
- Appointed a children and families worker, Sarah McCarten-Williams, who then began work in November.
- Agreed to participate in the Diocesan "Calling Young Disciples" project.
- Agreed to participate in the Parish Giving Scheme.
- Partnered with Fortis Living and local councillors to run a "Make Lunch" event during a half-term holiday

Church Attendance

The attendance at the 10am Sunday morning service had an average of 23 (19 adults and 4 children) in 2018. Our fresh expression of church, Pickersleigh Bears, had an average attendance of 32 (17 adults and 15 children) during 2018.

	2016	2017	2018
Sunday 10am	23	24	23
Pickersleigh Bears	31	36	32

Electoral Roll

At the end of 2018, there were 25 names on the electoral roll, of these, 18 lived within the parish boundaries.

Safeguarding

No safeguarding incidents were reported during 2018. The Diocesan Safer Recruitment process was followed in the appointment of our Children and Families Worker.

During the year the PCC reviewed its safeguarding policies and completed the Safeguarding Toolkit which the Diocese asked to be returned as part of the Archdeacon's visitation. This toolkit whilst representing an increased amount of reporting, more clearly highlights to both the PCC and the Diocese areas which may need addressing and actions to be undertaken.

Financial Review

The annual accounts for St Mary's are presented at the end of this report. On our day-to-day activities there was a small surplus – this is encouraging as a deficit budget had been set by the PCC and we also experienced a drop on income from hall letting compared to 2017

During the year we paid our full allocation of parish share of £14,100 to the Diocese. This is the second year in which we have been able to pay our full share and this is in no small part due to the Fairer Shares scheme

Expenditure on the building project has included the architects' fees for phase one of the project: considering a range of designs, as well as phase two: progressing a chosen design through to a planning application. Fees have also been paid for an ecological survey (a required part of the planning application) and a quantity surveyor. This expenditure remains within the budget set by the PCC for these phases of work.

During the year we were fortunate to receive a donation for our new building project in memory of Charles Eglington. Charles was the great uncle of Hamish, a member of our Sunday school, and although he lived in London, came to St Mary's on several occasions, including for Hamish's baptism. Charles was always very encouraging to St Mary's and so it is an honour to have received this donation in his memory.

During the year the PCC made a donation of £1,000 to Malvern Christians Against Poverty. This is a new venture that seeks to help people out of debt and the PCC were unanimous in their support for it.



5. Devoted to growing deeply as disciples, offering our time, talents and money to God

Parish Giving Scheme

The Diocesan Stewardship Officer, the Revd Alison Maddocks, came to talk to the PCC about the Parish Giving Scheme. This scheme enables donors to give to their local church by direct debit, much in the same way that people can give to their chosen charities. It also gives donors more control over their donations. It also allows churches to receive any Gift Aid that is due on donations on a monthly basis. Benefits of the scheme are that it improves cashflows for churches and reduces the amount of work for PCC treasurers and Gift Aid secretaries. There is no cost to individual churches to join the scheme.

The PCC agreed to join the Parish Giving Scheme. Some members of the PCC have already joined the scheme which will become available to the wider church in 2019.

Reserves Policy

It is the policy of this church to hold in reserve the equivalent of two months' general running costs and an additional one month's salary costs. It is also our policy to hold an amount in reserve for repairs to the flat roofs that were identified in the quinquennial inspection of 2015. We are also holding an amount to meet an anticipated deficit in the 2019 budget. This deficit is anticipated because of falling income from donors and from fund raising for general funds.

The PCC believes that, at present, we have an amount in reserve sufficient to meet these needs. With the prospect of embarking upon alterations to the fabric of St Mary's, any funds in excess of those already identified will be held in reserve in anticipation of this work. This policy will be reviewed in twelve months' time.



5. Devoted to growing deeply as disciples, offering our time, talents and money to God

Authorised Lay Ministry (ALM) Training

With the support and agreement of the PCC, Claire Charley began training to be a Pastoral Worker as part of the Diocesan Authorised Lay Ministry scheme. Claire's training will be completed in the summer of 2019. We are grateful to Claire for undertaking this training and for her willingness to support St Mary's in this important area.

Calling Young Disciples

The Diocesan Calling Young Disciples project is one which aims to help churches as they work and engage with children and young people. The project is funded by a strategic grant from the Church of England. The project consists of a Project Director and a number of Mission Enablers. Mission Enablers spend time with specific parishes helping them to discern and implement new opportunities to work with children and young people.

The Project Director, the Revd Ruth Walker and one of her Mission Enablers, Helen Laird, came to talk about the project to St Mary's PCC with a view to St Mary's joining the project.

The PCC would, on behalf of St Mary's, have to commit to supporting the project for three years. This support would be in the form of being prepared to host a Mission Enabler for a year and to form a group who would support the project in the parish and attend Diocesan meetings and workshops.

The PCC agreed to this support and our Mission Enabler, Clare Crew, will join us in January 2019.



6. Resourced and released to minister to others

New Building Project

During the year the PCC worked with the architects, Herlig Marles, to consider redesigning St Mary's so that our building is:

- Provides a better welcome
- Can be used more flexibly
- Is easier to maintain
- Has better environmental credentials
- Has sacred space
- Makes use of its grounds

A number of designs that met these criteria were proposed and considered together the case of merely refurbishing our existing building.

A design was chosen that not only met our criteria but would also allow the work to be phased so that the building could remain in use whilst redevelopment was underway.

This design and its rationale were discussed with Mark Carter, the secretary of the Diocesan Advisory Committee, who confirmed that because St Mary's is not consecrated, a faculty would not be required.

This design was submitted for a pre-planning application to Malvern Hills District Council and was also displayed during our 60th anniversary weekend for comment.

The response from the pre-planning application acknowledged the valuable role that St Mary's plays in our community. However it required us to undertake an ecological survey and reduce the amount of glazing that was proposed on the southern side of our building.



8. Committed to making our buildings fit for purpose as a spiritual and community resource

These actions were undertaken and following review by the PCC a final design was reached. This was then costed by a quantity surveyor and submitted for planning permission to MHDC. These latter two activities are necessary steps for us to undertake prior to applying for grants to assist us with the costs of this project.

The quantity surveyor has estimated cost of our building project is £450,000 (including VAT) and St Mary's currently has approximately £200,000 for the project. This means that we will need to b successful in applying for number of grants in order for the work to proceed.

While the amount of money may seem large, the new building will offer a separate chapel, a welcoming entrance room, a larger better kitchen, more toilets, an enlarged Jubilee room with improved kitchenette area, more storage and additional meeting rooms.

These improvements will mean that we will be able to make better use of our building and the activities that we provide to the local community. It will also improve our ability to host groups from the local community who wish to use our building.

Fabric

Routine Maintenance

During the year routine maintenance took place on our building, most notably during the monthly working parties. This has ensured that minor repairs and replacements are dealt with in a timely fashion and routine preventative maintenance is attended to.

Each month we undertake a litter pick around the area as part of our working parties. During 2018 we collected 25 bags of litter - a not inconsiderable amount of litter. It is good that our working parties make a difference to our local community as well as to our church building.



8. Committed to making our buildings fit for purpose as a spiritual and community resource

Pickersleigh Bears

Started in 2013, this Fresh Expression of Church is aimed at preschool children and their parents, grandparents and carers, and takes place on Thursday mornings during school term-time. Each session starts with play which is then followed by snack time, singing, a Bible story and prayers.

Pickersleigh Bears provides an environment in which faith can start to develop and in which it can be nurtured. The weekly Bible stories cover not only the well-known stories but also those involving children. This helps show that children have a relationship with God and are part of His purpose and plan.

Over the course of the year 55 families (70 children and 66 adults) came to Pickersleigh Bears.

Expanding our work with Children and Young People

Following a successful grant application to the Diocese in 2018 to fund this position, we were pleased to appoint Sarah McCarten-Williams to this role in October 2017. Sarah then began work in November, following completion of the Diocesan safer recruitment procedure. Sarah brings a great deal of experience and enthusiasm to the role.

Almost 30% of our parish are under the age of 18 and so this makes working with children and families a priority if we are to serve our community. It is hoped that Sarah will be able to build upon existing relationships that have been built up over the previous 5 years and will establish new activities for children and families.



4. Dedicated to helping children, young people and young adults to belong and be nurtured in faith

60th Anniversary Celebrations

Over the weekend of 2nd and 3rd June we celebrated the 60th anniversary of St Mary's. On the Saturday we held a Fun Day involving bouncy castles, burgers and balloon animals amongst other things. There was also a display of the history of St Mary's and Pickersleigh as well as a display of our new building plans. The Fun Day was very well attended and it was good to see so many families who had a connection with us.

On Sunday 3rd June we invited the Archdeacon of Worcester, the Venerable Robert Jones to preach and preside at our morning service. This service was then followed by a celebratory lunch.

Parish Weekend to Lee Abbey

In June a group of 18 went to Lee Abbey in North Devon for a parish weekend. As well as the fellowship of being together, this gave us a chance to experience not only the stunning beauty of Exmoor and the North Devon but also the worship, teaching and activities that Lee Abbey offers.

It would be fair to say that the weekend left a lasting impression on each one of us and gave us all a chance to encounter God in new ways, for some in the beauty of creation and for others within worship.

We are grateful to both Lee Abbey and the Diocese for providing bursaries that enabled this trip to take place.



2. Renewed and transformed by regular worship

Great Malvern Primary School

During the year we were delighted to welcome a number of classes from Great Malvern Primary school as they visited St Mary's to learn about the church and the Christian faith.

Before the Easter break, two Year 2 classes came to see Experience Easter. In May two Year 1 classes came to visit and find out about the different parts of church buildings and their significance. As this visit was just before the Royal Wedding, two pupils volunteered to be Harry and Meghan and we recreated the wedding. At Christmas, two Year 2 classes came to see Experience Christmas.

Experience Easter and Experience Christmas are designed to give children and understanding of the major Christian festivals.

We are very grateful to the volunteers from St Mary's, St Andrew's, All Saints' and the Priory who helped us stage these events.

Let's Make Lunch

During the autumn half-term we ran a "Let's make lunch" session in conjunction with the local housing association, Fortis Living. The aim of this was to have a morning of activities, including making bread and soup as well as crafts that families could join in with. We then shared the bread and soup which we had made together for lunch.

We are grateful to Chris Reed from Fortis Living and to Councillor James O'Donnell for their support of this event.



7. Ready to engage with and serve our community

Deanery Synod Report

One of the most important events to happen was the undertaking of the Fairer Share survey by all of the churches in the deanery. This survey anonymously records the income of the members of each church. These figures are then used to calculate the amount of parish share that is due from each church. Parish share supports the work of all the churches in the diocese as well as supporting Church of England schools.

Deanery Synod members participate in the wider governance of the Church of England by participating in the election of candidates to Diocesan Synod as well as General Synod. During 2018, Revd Lynne Sparkes and Dr David Sparkes were amongst those from the deanery elected to the Diocesan Synod. Also during the year, due to a casual vacancy, Sarah Maxfield-Phillips, from Great Malvern Priory, was elected to General Synod.

Angela Noble was also elected by member of the Deanery Synod to be the deaneries representative on the Diocesan Mission and Pastoral Resources Committee.

At the last synod meeting of the year, Maureen Panton, the deanery secretary announced her retirement. Heartfelt thanks were expressed to Maureen for all the work that she had done in the role over the years.

Independent Examiner's Report to the members of St Mary's Church, Pickersleigh, Parochial Church Council.

I report in the accounts for the year ended 31st December 2018.

Respective Responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- · State whether particular matters have come to my attention.

Basis of the Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

- 1. Which give me reasonable cause to believe that in any material respect the requirements
- . To keep accounting records in accordance with s. 130 of the 2011 Act; or
- To prepare accounts which accord with these accounting records have been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Date: 23rd March 2019

Mr P.E. Lythgoe

Address: 145 Madresfield Road

145 Madresheld II

Malvern

WR14 2HD

St Mary's Pickersleigh PCC Financial statements for the Year ended 31 December 2018

Receipts & Payments account	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Receipts					
Voluntary Receipts					
Regular Giving Planned Giving	13,389			12 200	14,908
Collections and other giving	1,284	-	461	13,389 1,745	2,292
Income tax recovered	1,999		401	1,999	2,187
Other voluntary receipts (see note 5a)	493	-	3,732	4,225	1,171
Activities for generating funds (see note 5b)	6,954	-	-	6,954	8,186
Receipts from church activities (see note 5c)	1,921	-	-	1,921	2,312
Investment income (see note 5d)	465		-	465	35
Other Income (see note 5e)			3,980	3,980	582
	26,505		8,173	34,679	31,673
Payments					
Church activities					
Diocesan parish share	14,100			14,100	13,500
Other payments (see note 5f)	11,542	1,000	3,732	16,274	13,824
Major Expenditure (see note 5g)	25,642	1,000	9,592 13,324	9,592 39,966	27,324
Excess of Receipts over Payments	863	(1,000)	(5,151)	(5287)	4,349
Transfers between funds	(322)	322			
	541	(678)	(5,151)	(5287)	4,349
Bank current and deposit accounts 1st Jan			407.044	240 500	24.242
Bank current and deposit accounts	30,808	740	187,041	218,589	214,240
31st Dec	24.240		404.000	212 201	240 500
Sist Bee	31,349	62	181,890	213,301	218,589
Statement of Assets and Liabilities					
Cash Funds					
Bank current account & Cash in hand	30,848	62	181,614	212,524	218,314
CBF Deposit Fund	501	-		501	-
Shared Interest Fund			276	276	275
	31,349	62	181,890	213,301	218,589
Other Monetary Assets					
Communicatinos Officer Grant		1,500		1,500	
Income tax recoverable	1,066 1,066	1,500	-	1,066 2,566	514 514
	1,066	1,500		2,500	514
Liabilities - Deanery Fees	48		-	48	
The state of the s					-

St Mary's Pickersleigh PCC Financial statements for the Year ended 31 December 2018

Notes

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- 2 The movements in designated and restricted funds during the year were:

						Balance
		Balance B/Fwd	Receipts	Payments	Transfer	C/Fwd
Restricted:		£	£	£	£	£
	St Mary's House Building Fund	182,711	3,732	(9,592)	-	176,851
	Kitchen Fund	2,000	-		-	2,000
	Communty Café	244		-	-	244
	Charity Collections	-	461	(461)	-	-
	Projector Fund	1,250	-	-	-	1,250
	Pickersleigh Bears	507	-	(117)	-	390
	Flowers	8	-	-	-	8
	Childrens Work	46	-	-	**	46
	Communications Officer Grant	-	1,500	(1,741)	-	(241)
	Childrens and Families Worker Grant	-	2,250	(1,183)	-	1,067
	Kingdom People Grant	-	230	(230)	-	-
	Shared Account	275	1			276
		187,041	8,173	13,324		181,890
Designated	:					
	Morogoro	1,000		(1,000)		
		1,000	14)	(1,000)		

St Mary's House fund is to be used for the development of St Mary's Church Building.

The Kitchen Fund is to be used for the refurbishment of the kitchen.

The Community Café fund is for the establishment and running for a community café.

The Projector fund is for the improvement of mutimedia facilities.

The Charity Collections fund represents money raised for specific charities through either events or collections.

The Communications Officer Grant should have been received in December, but was received in January, hence negative number

- 3 PCC fees only include the fees from marriages and funerals that are due to St Mary's. St Mary's acts as an agent in regard to the portion of the fees that are due to the diocese and hence these are not included in the accounts.
- 4 In accordance with the Statement of Recommended Practice only funds under the PCC's control have been included in the accounts.

St Mary's Pickersleigh PCC Financial statements for the Year ended 31 December 2018

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
E (a)	Other voluntary receipts					
3 (a)	Donations	493 493		<u>3,732</u> 3,732	4,225 4,225	1,171 1,171
			-			
5 (b)	Activities for generating funds - rece					
	Hall Lettings	6,150	-	-	6,150	7,898
	Events	804			804	288
		6,954			6,954	8,186
5 (c)	Receipts from Church Activities					
5 (5)	Pickersleigh Bears	219	-	-	219	272
	Community Café	934			934	789
	PCC Fees	768	-	-	768	1,251
		1,921	-		1,921	2,312
5 (d)	Receipts from investments					
	Bank interest	465	-		465	35
		465	-		465	35
5 (e)	Other income					
	Legacies					482
	Other	-	-	-	-	100
	Grants			3,980	3,980	
				3,980	3,980	582
5 (f)	Church activities - payments					
5 (.)	Donations to charities	1,315	1,000	461	2,776	1,457
	Clergy expenses	1,026	-,	-	1,026	1,882
	Church running expenses				,	
	Utility Bills	2,064	-	-	2,064	2,234
	Insurance	751	-	-	751	581
	Fundraising Costs	125	-	1-	125	45
	Governance Costs	252	-	-	252	41
	Other Items	980	-	-	980	822
	Cost of services					
	Organist Salary	1,300	-	-	1,300	1,430
	Altar requisites, music, etc	597	-	-	597	509
	Flowers	150	-	-	150	1-
	Cleaning Church					
	Cleaning Materials	384	-	=	384	207
	Administrator salary	136	-	-	136	-
	Communications Officer Salary	579	-	1,741	2,320	612
	Printing & Stationary	691	-	-	691	1,120
	Repairs and Maintenance of Buildi		-		145	793
	Children's Work	208	-	1,183	1,391	720
	Pickersleigh Bears	232	-	117	349	396
	Community Café	607	-	-	607	678
	Lunch Club Sundries		-	230	230	297
	Sulfulles	11,542	1.000	3,732	16,274	13,824
		11,572			10,274	15,024
5 (g)	Major Expenditure					
	Repairs to church buildings	-	-		-	-
	Building Work			9,592 9,592	9,592 9,592	
				3,352	2,352	